



6<sup>th</sup> March 2023

Dear Parents/Carers,

**We hope to have Parent Teacher Consultations face-to-face this term and they will be on Monday 20<sup>th</sup> March (3.30pm to 5.30pm) and Tuesday 21<sup>st</sup> March (4.30pm to 6.30pm).**

Please **tick your preferred time period** for our consultation and return it to me by **Tuesday 14<sup>th</sup> March**, so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually.

Yours sincerely,

Zoe Pennicotte-Henrie  
Willow Class Teacher

**Name of pupil:** \_\_\_\_\_

**Monday 20<sup>th</sup> March 3.30pm-5.30pm**

3.30-4.00	_____
4.00-4.30	_____
4.30-5.00	_____
5.00-5.30	_____
5.30-6.00	<b>not available on Monday</b>
6.00-6.30	<b>not available on Monday</b>

**Tuesday 21<sup>st</sup> March 4.30pm-6.30pm**

<b>not available on Tuesday</b>
<b>not available on Tuesday</b>
_____
_____
_____
_____

If you have another child in the school please give their name and class here:

\_\_\_\_\_

I/We would particularly like to discuss the following \_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_