

**Headteacher**

John Galvin

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21<sup>st</sup> October 2025

Dear Parents/Carers,

We have arranged a fantastic opportunity and experience for our children in Willow Class. On Tuesday 18<sup>th</sup> November we are planning to take Willow Class on a trip to London to visit the Houses of Parliament. This trip is to support Year 6's work on understanding British Values and give them a greater understanding of how democracy works.

We will be catching the 9.24am train from Pulborough train station and we would appreciate if you could arrange for your child to be at the train station for 9am. We hope to return to Pulborough at 8.52pm where we would be grateful for you to collect your child. However, obviously this may change due to unforeseen circumstances. We will keep you informed of any changes to our time of arrival.

While in London, we are also hoping to show the children some of the sights, such as Downing Street, St James Park, Horse Guards, National Gallery and Buckingham Palace. We are hoping to have a Happy Meal from McDonald's, which we will probably eat in Trafalgar Square. This was very popular last year!

To enable this trip to go ahead we are asking for a voluntary contribution of £16.50, to cover the cost of the train fare and McDonald's, which can be paid via MCAS.

School uniform must be worn, but please wear comfortable footwear as there will be a lot of walking. As this is a full day trip all children will need to bring a packed lunch, snacks and two drinks (no glass bottles or cans please) and ensure they have a warm coat. If your child has a hot school meal, please cancel it for this day.

Unfortunately, if there is a train strike scheduled for this day, we will have to cancel this trip.

If you have any questions or concerns, please feel free to contact me.

Thank you for your support.

Yours sincerely,

John Galvin

## Houses of Parliament trip – 18<sup>th</sup> November 2025

I give permission for my child.....(Name)  
to attend the Houses of Parliament trip on the 18<sup>th</sup> November 2025.

I will drop my child at Pulborough train station at 9am and I will collect my child from  
Pulborough train station at 8.52pm.

If someone else will be collecting your child, please can you state who that will be here:

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Signed.....Parent/Carer

Date.....