



6th March 2023

Dear Parents/Carers,

We hope to have Parent Teacher Consultations face-to-face this term and they will be on Monday 20th March (3.30pm to 5.30pm) and Tuesday 21st March (4.30pm to 6.30pm).

Please **tick your preferred time period** for our consultation and return it to me by **Tuesday 14th March**, so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually.

Yours sincerely,

Rosey Harris
Oak Class Teacher

Name of pupil: _____

Monday 20th March 3.30pm-5.30pm

| | |
|-----------|--------------------------------|
| 3.30-4.00 | _____ |
| 4.00-4.30 | _____ |
| 4.30-5.00 | _____ |
| 5.00-5.30 | _____ |
| 5.30-6.00 | not available on Monday |
| 6.00-6.30 | not available on Monday |

Tuesday 21st March 4.30pm-6.30pm

| |
|---------------------------------|
| not available on Tuesday |
| not available on Tuesday |
| _____ |
| _____ |
| _____ |
| _____ |

If you have another child in the school please give their name and class here:

I/We would particularly like to discuss the following _____

Signed: _____